

THE MASTER CHECKLIST

SUPPLIES

□VACUUM

 \square MOP

□STEAM CLEANER

DUSTING MATERIALS

□PAPER TOWELS/CLOTHS

□SCRUBBERS/SPONGES

□BROOM

□BOXES/STORAGE TUBS

ALL ROOMS

□WIPE DOWN BASEBOARDS

□CLEAN AIR VENTS

□DUST BLINDS AND WINDOWS

□DE-CLUTTER DRAWERS/MESSY AREAS

□CLEAN WINDOWS

□VACUUM/MOP FLOORS

LIVING ROOM

DUST AROUND AND BEHIND TV

□CLEAN FIREPLACE

□CLEAN WINDOW TREATMENTS/FURNITURE

□WASH, VACUUM, OR REPLACE DOG BEDS

□POLISH HARD WOOD FLOORS

WARDROBES

 \square PURGE OLD CLOTHES AND SHOES

□PACK UP WINTER CLOTHES

□WASH/HANG UP SUMMER CLOTHES

□DUST/WIPE DOWN SHELVES

□CLEAN OR REPLACE LAUNDRY BASKET

KITCHEN

□GET RID OF OUTDATED SPICES AND FOOD

□DEFROST AND CLEAN FRIDGE AND FREEZER

□STEAM CLEAN GROUT AND APPLIANCES

□POLISH SILVERWARE

□CLEAN INSIDE OF CABINETS AND DRAWERS

□DUST TOP OF CABINETS AND ABOVE FRIDGE

□STEAM CLEAN MICROWAVE

DE-CLUTTER JUNK DRAWER

□CLEAN OVEN

□CLEAN PANTRY SHELVES AND AROUND TRASH

OUTSIDE

□CLEAN LIGHT FIXTURES

□WASH OUTDOOR FURNITURE

□CLEAN SLIDING GLASS DOOR TRACKS

□STEAM CLEAN CEMENT/CRACKS

□PULL OUT WEEDS

□PLANT FRESH FLOWERS/PLANTS

□CLEAN/REPAIR GUTTERS

□CLEAN AND ORGANIZE GARAGE

BATHROOMS

☐THROW AWAY EXPIRED COSMETICS

□STEAM CLEAN MIRRORS, COUNTERTOPS, SINK

□CHANGE SHOWER CURTAIN

□STEAM CLEAN FLOORS, BATH TUB, AND TOYS

□CLEAN IN, AROUND, AND BEHIND TOILET

□UNCLOG DRAINS

LAUNDRY

□MOVE WASHER/DRYER AND CLEAN BEHIND □CHECK DRYER VENT

□CLEAN OUT CABINETS AND DRAWERS

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BEDROOMS

□DUST CEILING FAN

□CLEAN OR REPLACE SHEETS

□VACUUM MATTRESS

□CLEAN AND VACUUM UNDER BED

□WASH PILLOWS

NOTES